

Accessing your Unofficial Transcript using HighPoint Campus Experience

1. Access PeopleSoft/HighPoint CX through **my.pitt.edu**.
 - a. Search for **PeopleSoft/HighPoint CX** and click on the icon. It will take you straight to your **Dashboard**.

The screenshot shows the myPitt website interface. At the top, the URL is <https://my.pitt.edu>. The header includes the University of Pittsburgh logo and the 'myPitt' branding. A search bar contains the text 'peoplesoft highpoint cx'. Below the search bar, there are three notification cards: 'Student Information System Unavailable ...', 'Register Today for Your COVID-19 Vaccine...', and 'Call for Proposals: 2021 Diversity Forum'. A 'VIEW ALL' button is located below these cards. The main content area is titled 'Search Results: Tasks' and contains four task cards: 'PeopleSoft/HighPoint CX HighPoint Campus Experience (A...)', 'PeopleSoft Student Information System PeopleSoft (All Campuses)', 'Student Center PeopleSoft (All Campuses)', and 'PeopleSoft Mobile PS Mobile (All Campuses)'. The first card, 'PeopleSoft/HighPoint CX', is highlighted with a blue border. A blue arrow points from the search bar to this card.

2. From your Dashboard, select **Academics**:

The image shows a screenshot of a student dashboard for the University of Pittsburgh. On the left is a dark blue navigation sidebar with a white outline around the 'Academics' menu item, which is also pointed to by a blue arrow. The main content area is titled 'Dashboard' and includes a 'Hello' greeting, a 'General Academics Financials' tab bar, and an 'Edit My Widgets' button. The dashboard features four widget panels: 'To Dos' (empty), 'Holds' (empty), 'Shopping Cart Spring Term 2020-2021' (containing two 'INTRO MACROECONOMIC THEORY' course listings with 'Open' buttons), and 'Wait List Spring Term 2020-2021' (empty).

3. Click on **View Unofficial Transcript**:

The screenshot displays the University of Pittsburgh dashboard. The left sidebar contains a navigation menu with the following items: Dashboard, Class Information, Schedule, Enrollment, Academics, Programs, Test Scores, Degree Progress, What-If, Degree Planner, Course List, **View Unofficial Transcript** (highlighted with a yellow box and a blue arrow), Grades, Advisor Information, Transfer Credit, and Financials. The main content area is titled 'Dashboard' and includes a 'Hello [redacted]' greeting. It features four widget panels: 'To Dos' (empty), 'Holds' (empty), 'Shopping Cart Spring Term 2020-2021' (containing two 'INTRO MACROECONOMIC THEORY' courses with 'Open' buttons), and 'Wait List Spring Term 2020-2021' (empty). The top right of the dashboard has tabs for 'General', 'Academics', and 'Financials', and an 'Edit My Widgets' button.

4. Select **View PDF** on the top right:

The screenshot displays the 'View Unofficial Transcript' interface. On the left is a dark blue navigation sidebar with the University of Pittsburgh logo and a menu including Dashboard, Class Information, Schedule, Enrollment, Academics (with sub-items like Programs, Test Scores, Degree Progress, What-If, Degree Planner, Course List, View Unofficial Transcript, Grades, Advisor Information, Transfer Credit), Financials, and My Information. The main content area has a title 'View Unofficial Transcript' and a settings icon. Below the title are two dropdown menus: 'Transcript Type: ACADEMIC RECORD' and 'Career: Undergraduate'. The main content is divided into two summary tables: 'ENROLLMENT TOTALS' and 'COMBINED TOTALS'. Below these tables is an 'Expand All' button and a list of expandable sections: Programs, Milestones, Enrollment, Degrees, and Transfer Credit. A blue arrow points to a 'View PDF' button located in the top right corner of the main content area.

ENROLLMENT TOTALS		COMBINED TOTALS	
Cumulative GPA:	3.786	Cumulative GPA:	3.786
Attempted:	48.000	Attempted:	65.000
Earned:	15.000	Earned:	33.000
GPA Units:	14.000	GPA Units:	14.000
Points:	53.000	Points:	53.000

Expand All

- > Programs
- > Milestones
- > Enrollment
- > Degrees
- > Transfer Credit

View PDF