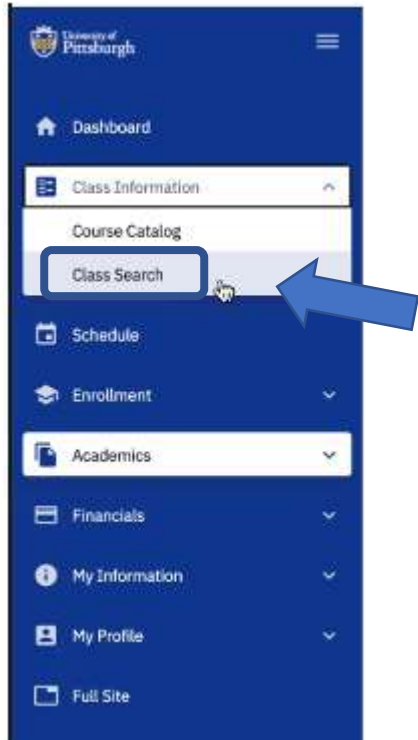# How to Search for a Course by Day/Time using HighPoint CX

Instead of conducting a Basic Class Search, you can search by day and time.

1. Access PeopleSoft/HighPoint CX through **my.pitt.edu**.
   a. Search for **PeopleSoft/HighPoint CX** and click on the icon. It will take you straight to your **Dashboard.**

2. From your Dashboard, click **Class Information** and then click **Class Search**.

3. First, select the **appropriate term** and **Pittsburgh Campus**. Then, select the **More Filters** button.

4. Use the **Days** drop-down menu to select specific days of the week that you are interested in. For your reference, most classes will run Monday/Wednesday/Friday or Tuesday/Thursday, but Pitt also offers classes that meet once a week or on a different sequence of days. Your search may not generate all results.

5. Use the **Start Time** and **End Time** to look for courses within a specific time frame. Keep in mind that the earliest classes begin is 8:00 AM and the latest end time is typically no later than 10:00 PM.

6. You will also need to select additional search criteria either by **Subject** or **Course Attribute**.

Class Search ⚙

Select all the required (*) search criteria and at least 2 additional search criteria.

Term: *	Campus: *	Acad Career:	Subject:	Catalog #	Class Number
Fall Term 2021-2022 ⌄	Pittsburgh Campus ⌄	Undergraduate ✕ ⌄	ECON - Economics ✕ ⌄		

Course Attribute ⌄	Course Attribute Value ⌄	Fewer Filters 7			
Days: (3): Fr, Mo, We ✕ ⌄	Start Time: 11:00 AM ✕ ⌄	End Time: 12:00 PM ✕ ⌄	Location ⌄	Requirement Designati... ⌄	Academic Organization ⌄

Search   Reset Filters

☑ Show Open Classes Only

7. Here is an example of the results that are generated with the search criteria for **Monday, Wednesday, Friday** with a **Start Time of 11:00 AM** and an **End Time of 12:00 PM** offered by the **ECON** dept.

8. You may click on the **>** to view the Class Details and follow the steps for enrollment.