

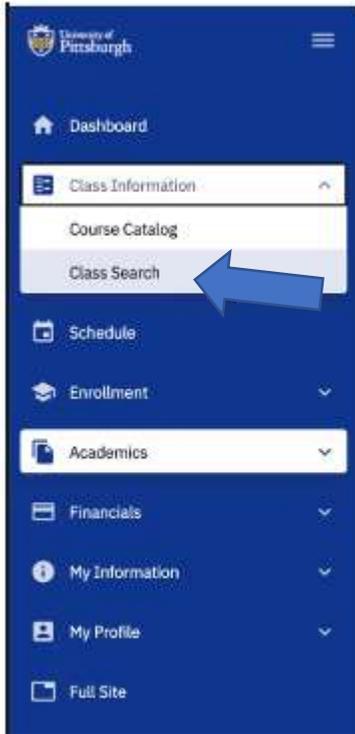
HOW TO ENTER A PERMISSION NUMBER USING HIGHPOINT CX

STEP 1: Access PeopleSoft/HighPoint CX through **my.pitt.edu**.

a. Search for **PeopleSoft/HighPoint CX** and click on the icon. It will take you straight to your **Dashboard**.

The screenshot shows the myPitt website interface. At the top, the University of Pittsburgh logo and 'myPitt' branding are visible. A search bar contains the text 'peoplesoft highpoint cx'. Below the search bar, there are three notification cards: 'Student Information System Unavailable...', 'Register Today for Your COVID-19 Vaccine...', and 'Call for Proposals: 2021 Diversity Forum'. A 'VIEW ALL' button is located below these cards. The main content area is titled 'Search Results: Tasks' and displays four task cards: 'PeopleSoft/HighPoint CX', 'PeopleSoft Student Information System', 'Student Center', and 'PeopleSoft Mobile'. The 'PeopleSoft/HighPoint CX' card is highlighted with a blue border. A blue arrow points from the search bar to this card.

STEP 2: From your Dashboard, click **Class Information** and then click **Class Search**.



STEP 3: Select the **appropriate term** and the **Pittsburgh campus**. Search for the course you want to take. In this example, we searched for ANTH 0780 Introduction to Cultural Anthropology.

The screenshot shows a web interface for class searching. At the top, there is a navigation bar with a logo and the text "2214 COMMIC 0300 SECT100 COMMUNICATION PROCESS" and "Class Search". Below this is a "Class Search" header with a settings icon. The main area contains a search form with the instruction: "Select all the required (*) search criteria and at least 2 additional search criteria." The form includes several dropdown menus and input fields: "Term:" with "Fall Term 2021-2022" selected; "Campus:" with "Pittsburgh Campus" selected; "Acad Career:" with "Undergraduate" selected; "Subject:" with "ANTH - Anthrop..." selected; "Catalog #:" with "0780" entered; and "Class Number" with a dropdown arrow. There are also "Course Attribute" and "Course Attribute Value" dropdowns, and a "More Filters" button with a blue badge showing the number "5". Below the form are "Search" and "Reset Filters" buttons. A checkbox labeled "Show Open Classes Only" is checked. At the bottom of the form area, the text "Select search criteria to view classes." is displayed.

STEP 4: Select the course you want to take from the search results page by clicking on course.

INTRODUCTION TO CULTURAL ANTHROPOLOGY ANTH 0780											
CAMPUS	SECTION	TOPIC	SESSION	DAYS	START	END	ROOM	DATES	INSTRUCTOR	STATUS	
> Pittsburgh Campus	1000-LEC (30687)	-	AT	TuTh	11:00 am	11:50 am	157 Benedum...	08/27 - 12/10	Gabby Yearwood	32/200	⚠
> Pittsburgh Campus	1006-REC (30694)	-	AT	Fr	10:00 am	10:50 am	135 Chevron ...	08/27 - 12/10	Gabby Yearwood	4/25	
> Pittsburgh Campus	1008-REC (30696)	-	AT	Fr	1:00 pm	1:50 pm	252 Cathedral...	08/27 - 12/10	Gabby Yearwood	13/25	
> Pittsburgh Campus	1009-LEC (30688)	-	AT	MoWe	11:00 am	11:50 am	125 Frick Fine...	08/27 - 12/10	Heath Cabot	1/200	
> Pittsburgh Campus	1015-REC (30702)	-	AT	Th	12:00 pm	12:50 pm	105 Lawrence...	08/27 - 12/10	Heath Cabot	1/25	

END OF SEARCH RESULTS

STEP 5: This will open the Class Details page where you can view more information about the course. To enter your permission number, you will either need to select Add to Cart or Enroll.

▼ Pittsburgh Campus 1000-LEC (30687) - AT TuTh 11:00 am 11:50 am 157 Benedum... 08/27 - 12/10 Gabby Yearwood 0 32/200 ⚠️ ⋮

INFORMATION	DETAILS
Class Number: 30687	Instructor: Gabby Yearwood
Career: Undergraduate	Dates: 08/27/2021 - 12/10/2021
Session: Academic Term	Meets: TuTh 11:00am - 11:50am
Units: 3 units	Room: 157 Benedum Hall
Grading: LG/SNC Elective Basis	Campus: Pittsburgh Campus
Description: By examining the behavior and customs of peoples throughout the world, the course considers what it means to be human. We will describe the patterns of marriage, family organization, warfare and political behavior, economic systems, rituals, etc., Of other peoples, especially those of tribal societies, and compare these with American social patterns. Anthropological films and slide presentations will supplement lectures.	Location: Pittsburgh Campus
Class Attributes: DSAS Cross-Cult. Awareness General Ed. Requirement DSAS Social Science General Ed. Requirement Children's Literature SCI Polymathic Contexts: Global&Cross Cul GE. Req. SCI Polymathic Contexts: Soc/Behav. GE. Req. Asian Studies Global Studies	Components: Lecture Required, Recitation Required

[See Location](#)

TEXTBOOKS AVAILABILITY

[Add To Planner](#) [Add To Schedule Builder](#) [Add To Cart](#) [Enroll](#)

STEP 6: Once you click Add to Cart or Enroll, you will be prompted to select a recitation, if required.

Related Classes ×

REC (30690)	1002	Tu	4:00 pm	4:50 pm	5400 Wesley W P...	Gabby Yearwood	0/25	<input type="radio"/>
REC (30691)	1003	Th	12:00 pm	12:50 pm	3415 Wesley W P...	Gabby Yearwood	0/25	<input type="radio"/>
REC (30692)	1004	Th	4:00 pm	4:50 pm	5405 Wesley W P...	Staff	0/10	<input type="radio"/>
REC (30693)	1005	Fr	9:00 am	9:50 am	5405 Wesley W P...	Gabby Yearwood	0/25	<input type="radio"/>
REC (30694)	1006	Fr	10:00 am	10:50 am	135 Chevron Scie...	Gabby Yearwood	4/25	<input checked="" type="radio"/>
REC (30695)	1007	Fr	12:00 pm	12:50 pm	358 Cathedral of L...	Gabby Yearwood	0/25	<input type="radio"/>
REC (30696)	1008	Fr	1:00 pm	1:50 pm	252 Cathedral of L...	Gabby Yearwood	13/25	<input type="radio"/>

STEP 7: You will see an Enrollment Options box appear and this is where you can enter the permission number and then click Save to proceed through the rest of the steps to enrollment.

Enrollment options ×

ANTH 0780: INTRO TO CULTURAL ANTHROPOLOGY | 1000 - 30687

Grading* Permission Number:

Wait list if class is full