

WEEKLY TASK LIST

Use the bank of tasks below to decide what you would like to do each week for your classes. Start with deciding what you need to do (i.e. graded assignments) and then add in what you should do to keep up with material.

HOMEWORK
PRE-LECTURE VIDEOS
PRACTICE PROBLEMS
REVIEW NOTES
TOP-HAT QUESTIONS

RECITATION WORKSHEETS
PRE/POST-LABS
TUTORING
OFFICE HOURS
READINGS

ESSAYS/WRITING
STUDY GROUP
DISCUSSION POSTS
GROUP PROJECT MEETINGS

CLASS:

Task:

Times per week:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

CLASS:

Task:

Times per week:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

CLASS:

Task:

Times per week:

CLASS:

Task:

Times per week:

CLASS:

Task:

Times per week:
